

# St. Martin's United Church

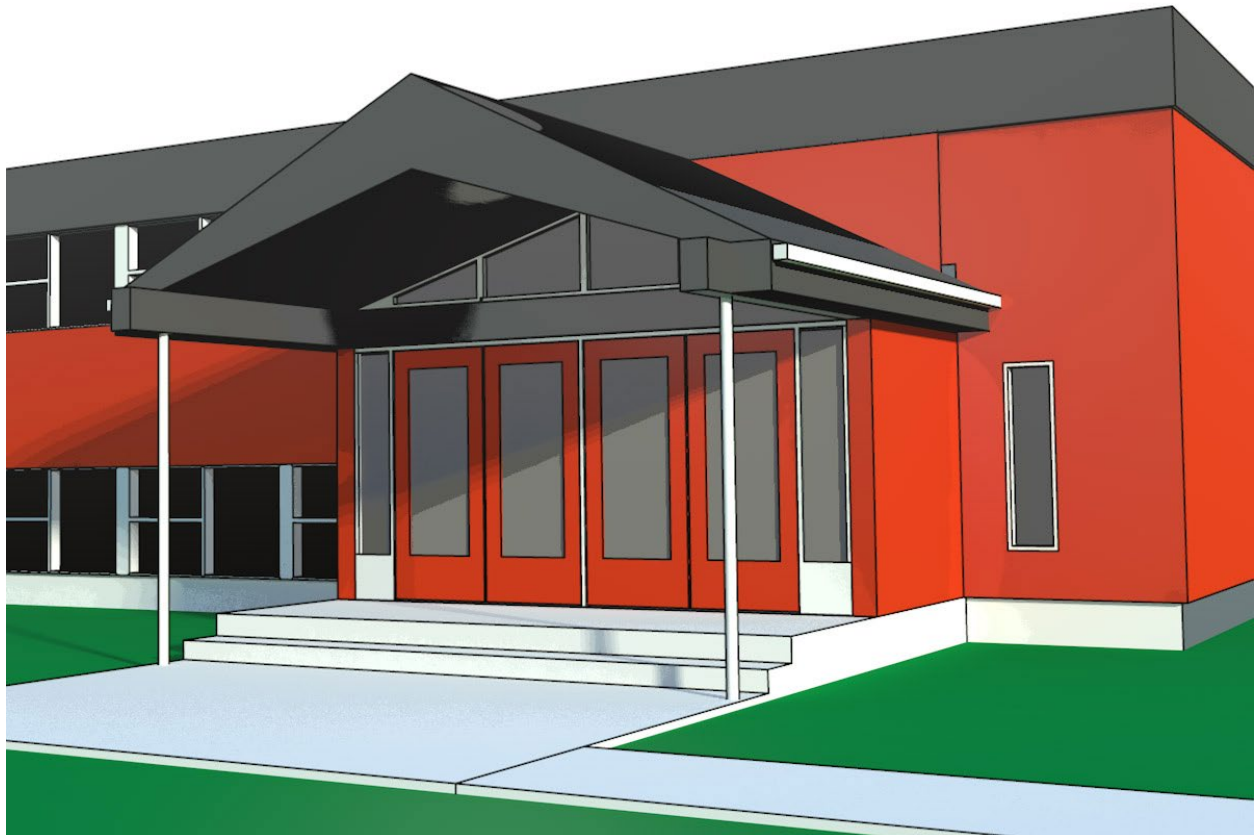
## 2018 Annual Report

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## **Values and Beliefs**

### **Vision:**

St. Martin's United Church strives to be a thriving, growing, and welcoming faith community. Following in the path of Jesus, we seek to live faithfully in the midst of everyday life.

### **Mission:**

St. Martin's United Church publicly affirms that diversity is truly a gift of God and that all people belong here. We commit to living in right relationship with our Creator, ourselves and the wider community.

### **Values:**

We:

Nurture Christian faith, purpose and joy.

Embrace diversity and welcome all, regardless of age, gender, race, nationality, ethnicity, physical or mental ability, culture, education, economic status, family status, sexual orientation or gender identity.

Care for each other through all stages of life.

Strive to be a justice-seeking and compassionate community.

Provide opportunities for fellowship and service.

Embrace the mysteries and challenges of life.

Share our faith journey.

Strive to live with respect in creation.

**AGENDA FOR 2019 ANNUAL CONGREGATIONAL MEETING**  
**MARCH 31, 2019 (for the 2018 Church Year)**

1.0 Call to Order

2.0 Opening Remarks

3.0 Opening Prayer

4.0 **Motion** re: voting privileges on Temporal Matters be extended to all who are present

5.0 **Motion** re: Approval of 2018 Agenda

6.0 **Motion** re: Approval of Minutes of

- 2018 Annual Congregational Meeting Dated March 11, 2018
- Congregational Meeting approve the call for the Right Reverend Jordan Cantwell Dated April 15, 2018
- Congregational Meeting to approve a provisional call of J. Keith Hall Dated December 16, 2018

7.0 Celebrations & Memorials

8.0 Staff Reports

8.1 Jordan Cantwell

8.2 J. Keith Hall

8.3 Darren Wooff

9.0 Board Committee Reports:

9.1 Board Chair Report

9.2 Christian Education

9.3 Worship Support Committee

9.4 Outreach Committee

9.5 Outreach: Refugee Committee

9.6 Property Committee

9.7 Long Range Planning Committee

9.8 Ministry & Personnel

9.9 Presbytery Representatives

9.10 Website and Social Media

9.11 United Church Women

9.12 Finance & Stewardship

9.13 Treasurer's Report

10.0 **Motion** re: Acceptance of Committee Reports

11.0 **Motion** re: Appreciation and Thanks to all Committee Chairs, members and officers of the Board

12.0 Trustees Report: Introduction of Trustees

13.0 Nominations Report

13.1 Call for Nominations from the floor

- **Motion** re: That the slate of candidates nominated be declared elected (including those nominated from the floor if any)
- **Motion** re: That the Board be authorized to fill any vacant positions by appointment without the call of a congregational meeting.

13.2 Introduction of the Board for 2017, and Thanks to retiring members

14.0 Other Business

14.1 Discussion of Live Justice

\*\*\*\*\*Reminder to sign the attendance sheets

15.0 Closing Prayer

16.0 **Motion** for Adjournment

**St. Martin's United Church  
Congregational Meeting  
MINUTES -DRAFT  
Sunday, March 11, 2018**

1. Call to Order – Bob McPherson called the meeting to order at 10:32am
2. Opening Remarks – Bob welcomed the congregation to the annual congregational meeting and reminded people to sign in.
3. Opening Prayer –Bob McPherson led us in an opening prayer from Iona Abbey.
4. Temporal Matters:  
**Motion # 1: Bette Brazier/Diane Young**  
**That voting privileges on Temporal Matters be extended to all adherents.**  
**Carried**
5. Approval of the Agenda:  
**Motion # 2: Bob Anderson/Nancy Pike**  
**That the agenda be approved as amended**  
**Carried**
6. Approval of the Minutes of the 2016 Annual Congregational Meeting:  
**Motion # 3: Randy Cline / Pat Stuart**  
**That the minutes of the 2016 A.C.M. dated March 12, 2017 be approved.**  
Carried  
  
**Motion #4: Pat Stuart/Judy Thomson**  
**That the minutes of the Congregational meeting re the JNAC dated xxx, 2017 be approved.**  
**Carried**
7. Celebrations & Memorials – Ministry Staff  
The ministry staff acknowledged the following Celebrations and Memorials of 2017

Baptisms -

-Riley Masserey

Weddings

-Gordon Knapp and Susan McDonald

-James Sawchuk and Sarah Buchko

-Joel Stevenson and Courtney Williams

## Funerals

Hixon Pittman	Ron Anstey	Jack Afseth
Muriel Brooks	Penny Banks	Jim Richards
Jill Thode	Jean Humbert	Allen Ross
Florence Bentham	Bertha Marshall	Sadie Owens
Erwin Anderson	Florence Summach	Betty Laing
Marjorie Robinson	Jamie Williams	Shirley Elliot
		Christine Best

### 8. Staff Reports – Highlighted by:

- 8.1. Darren Wooff
- 8.2. Brian Walton
- 8.3. Keith Hall

### 9. Committee Reports:

- 9.1. Board Chair Report – highlights by Bob McPherson
- 9.2. Christian Education -highlights by Keith Hall
- 9.3. Worship Support Committee – highlights by Pat Sonntag
- 9.4. Outreach Committee – highlights by Maureen McPherson
- 9.5. Outreach: Refugee Committee -highlights by Dayle Armstrong
- 9.6. Property Committee - highlights by Bob Anderson
- 9.7. Long Range Planning Committee – comment by Don Reimer re dynamic visioning
- 9.8. Ministry & Personnel - highlights by Beth Williamson  
As part of her report, Beth reviewed the role of the ministers
- 9.9. Presbytery Representatives – highlights by Bob McPherson
- 9.10. Website and Social Media – highlights by Cathy Anderson
- 9.11. United Church Women -highlights by Keith Hall
- 9.12. Finance & Stewardship - highlights by Joanne Kerslake
- 9.13. Treasurer’s Report – highlights by James Cook  
-Report correction of expenses to 485,000

#### **9.13.1. Motion #5: James Cook/ Bette Brazier**

**That Arlene C. Astillero of Calingasan-Astillero Accountants Ltd. be approved as financial reviewer for 2017.**

**Carried**

**9.13.2. Motion #6: James Cooke/Bette Brazier**

**That the 2017 financial statements as prepared by Arlene C. Astillero be approved.**

**Carried**

**9.13.3. Motion #7: James Cooke/Bette Brazier**

**That the Board of St. Martin's be authorized to appoint a financial reviewer for 2018 upon recommendation of the Finance and Stewardship Committee.**

**Carried**

**9.13.4. Motion #8: James Cook/Pat Stuart**

**That the Proposed 2018 Budget be approved as presented.**

**Carried**

**9.13.5. Motion #9: James Cook/Pat Stuart**

**That a fundraising campaign to cover the 2017 shortfall begin immediately and that any remaining shortfall after May 1, 2018 be covered from the Faith, Purpose and Mission endowment funds.**

**Carried**

**10. Motion #10: Judy Thomson/Kali Brazier Tompkins**

**To accept Committee Reports.**

**Carried**

**11. Motion #11: Bob Armstrong /Janet Smith**

**To send appreciation and thanks to all committee chairs, members and officers of the Board.**

**Carried**

**12. Trustees Report: Introduction of Trustees**

**-Marie Dunn, Eunice Kleppe, Lynn Forsberg, and Brian Walton(staff) were introduced as Trustees**



13. Nominations Report – presented by Keith Hall

There was a call for nominations from the floor (x3)  
Carol Nagle was nominated as Presbytery Representative

**Motion # 12: Bob Armstrong / Judy Thomson**

**That the slate of Candidates nominated be declared elected.**

**Carried**

**Motion # 13: Jean Nahachewsky / June Dobrow**

**That the Board of St. Martin's United Church be authorized to fill any vacant positions to the Board by appointment, as required without the call of a congregational meeting.**

**Carried**

14. Introduction of the Board for 2018, and thanks to retiring members

15. Other Business

15.1. Keith advised the congregation that we have an Inquirer for ministry in our Congregation – Debra Hall.

15.2. Thanks to the Change for Change program that has brought forward many interesting projects.

**\*\*Reminder to sign the attendance sheets**

16. Closing Prayer – Darren Wooff

**Motion #14: To adjourn@12:42 pm.**

**St. Martin's United Church  
Congregational Meeting  
MINUTES -DRAFT  
Sunday, April 15, 2018**

**1.0 Welcome and Opening Prayer**

Deb Walker called the meeting to order at 1225pm.

**2.0 Attendance:**

See attached List

Presbytery Representative: Debra Walker

A Quorum was present

**3.0 Opening comments**

Deb opened the meeting with greetings, and an opening prayer.

Pat Stuart introduced the Joint Search Committee.

**4.0 Presentation of the JSC Report**

**MOTION #1: Olivia Mack/Don Williams**

That the congregation approve the call for the Right Reverend Jordan Cantwell to the Minister III position at St. Martin's United Church, effective November 12, 2018 and based on the following terms:

**Remuneration:**

- Salary according to the United Church of Canada salary scale (Cost of Living Group 4 Salary Step E) + 15% (St. Martin's policy)
- Contributions to benefits such as pension, CPP, and EI.
- Cost of basic home telephone (\$360 per year).
- Mileage on church business at a rate of \$0.39/km.

**Other Benefits:**

- Continuing Education: three weeks and up to \$1,374 in costs per year.
- Vacation: one month per year.
- Discretionary Sundays: negotiable.
- Administrative Assistant: 3/4 time; serves all staff.
- Sabbatical Leave: eligible after five continuous years of service. (JNAC Report, St. Martin's United Church, 2017)

**Carried unanimously**

**MOTION #2: Adrienne Heskett/Greg Bell**

That St. Martin's United Church request that Riverbend Presbytery disband the Joint Search Committee

**St. Martin's United Church  
Congregational Meeting  
MINUTES -DRAFT  
Sunday, December 16, 2018**

**1.0 Welcome and Opening Prayer**

Cathy Coates called the meeting to order at 12:19pm

**2.0 Attendance:**

See attached List

Presbytery Representative: Cathy Coates

A Quorum was present

**3.0 Opening Comments:**

Cathy Coates gave some opening comments. An attendance sheet is circulating. Cathy noted that only full members can vote.

**4.0** Keith Hall spoke about the motion coming forward today and his history and the process for his call.

**5.0 Motion: Bette Brazier/Judy Thomson**

That the congregation of St. Martin's United Church approves a provisional call of J. Keith Hall to the position of Minister II to begin July 1, 2019 on the following terms:

- a) Salary at Increment F: \$62,561.00 plus 15% for a total of \$71945.15 annually
- b) Cost of Living (COL) assigned in accordance with the United Church of Canada designation (COL 3 as of January 1, 2019: however, salary frozen at 2018 COL 4 amount until COL 3 catches up).
- c) Telephone allowance of \$360.00/year
- d) Continuing Education of \$1415.00/year
- e) Travel allowance at the General Council Rate.

**Carried unanimously**

**Adjournment at 1242 pm**

## **Celebrations & Memorials 2018**

### **Baptisms**

Scarlett Elizabeth Lee Grieve

Jackson Adam Olaski

Otis Alexander Koroll

### **Weddings**

Ian Fulford & Taralyn Ulloytt

### **Funerals/Deaths**

Audrey Crosson

June Stark

Edith Davis

June Wailing

Donald J. Stevenson

Graham Wilson

Ruth Kerslake

Eleanor Dodd

Gene Hyshka

Marty Weightman

Connie Owen-Jones

### **New Members**

Young Jin Park

Andrew Pittman

Bridget Salamon

Lee Murray

Jean Leach

Bonnie Skaalid

Lyle Skaalid



## **Staff Reports**

### **Jordan Cantwell**

It has been just over four months since I joined the staff team at St. Martin's. Although I am still relatively new, I already feel at home. I was deeply touched by the show of support from the congregation and the region at my covenanting service on March 10th and by the thoughtfulness of the symbols with which you presented me.

#### **Some highlights from the last four months**

During the Christmas season, we received several requests for hampers. It was very inspiring to see the response from the congregation, which was immediate and generous. Equally inspiring is the care that folks at St. Martin's offer to one another through lay visiting, ministry by phone, and the prayer shawl ministry. It is a sign of a healthy faith community that members look after one another in such an intentional way.

The youth led the 7:30 pm Christmas Eve service this year. I was moved by the grace and confidence with which these young people offered thoughtful and meaningful worship leadership.

There's lots of energy in the congregation to move forward on the areas of priority that were named during the Provocative Conversations process. You will see the plans that are underway to respond to these priorities as you read through the committee reports.

We have applied for a retrofit grant from Faith and the Common Good that will provide \$30,000.00 towards the installation of the new boiler system! Thanks to Bob Armstrong for getting this ball rolling, and to Cathy and Bob Anderson for help in completing the application.

The Affirming Action Group has been working collaboratively with the Affirming Committee at McClure. One of the highlights of this collaboration is the study of Jennifer Harvey's book, "Dear White Christians – For Those Still Longing for Racial Reconciliation". We have had participation by 16 people from three different congregations/ministries in Saskatoon. We hope that these discussions may spark ideas for how to continue our work of reconciliation and right relationship building.

#### **Some plans for the future**

In response to feedback from the congregation, we will be introducing some alternative worship ideas at 11 am from time to time, while leaving the 9:30 service much the same as it is. I would welcome any feedback folks have on how this is received.

Our relationship with Nutana Park Mennonite Church is getting its second wind. We are hoping to do some joint planning and worship around Pride Week this summer.

Darren and I are looking forward to working with a small team of volunteers to introduce a new stewardship program from the United Church of Canada called, "Loving Our Neighbours". We hope to roll out this exciting program in Fall 2019.

We have been identified as a flourishing congregation! As part of her sabbatical study of thriving United Churches, the Rev. Dr. Loraine Mackenzie Shepherd will be visiting St. Martin's in May to experience worship with us and to talk with lay and ministry leaders in our congregation about what we are doing.

As part of my continuing education, I have been taking an online course on Mary Magdalene through the Center for Action and Contemplation. It is challenging and thought-provoking. I will need time to really digest the material, but then I look forward to sharing some of the insights and questions it raises with the congregation.

I feel so blessed to be part of this wonderful congregation! Thank you for welcoming me into your church family. I look forward to the ministry we will do together.

Jordan Cantwell

## **Keith Hall**

I am blessed in my work at St. Martin's United Church and appreciate Darren, Jordan, Brandy, Kevin and the teamwork so vital to our roles in this place. It is delightful to be at full staff once again and to have Jordan as our new teammate. My areas of responsibility in 2018 were Youth and Young Adults, Volunteer Management, New Member Relations, Affirming Action and Pastoral Care.

### **Youth and Young Adult**

- The weekly Sunday morning program has continued in its normal routine since the last ACM. We do not meet on Communion Sundays but there is a program on all other Sundays which I facilitate. Katie Curtis and Kathryn Sarauer also resourced the group when I was absent for CCS learning circles and medical leave.
- In September 2018 I offered a youth group at both services and am still willing but to date have had no youth attend at 9:30 am.
- There are currently 7 Senior Youth registered at the 1100 am service and attendance at most Sunday morning sessions has been 6.
- Two Senior Youth, Bridget Salamon and Nicholas Kenney attended the Vancouver and Toronto Go Project in the summer of 2018. In December 2017, we were advised that Nick Kenney and Bridget Salamon, had been selected, from several of our youth that I nominated, to attend National Youth Forum in Paris Ontario during 2018 February break. This was a national meeting of youth to discuss issues and to select youth delegates for the 43rd General Council of The United Church of Canada. Both Nick and Bridget were selected and attend General Council as youth delegates in July 2018.

- Saskatoon Go Project 2018- St. Martin's hosted one project July 29-August 4<sup>th</sup>, 2018. There were ten participants involved in the project. The project went well with excellent cooperation and assistance from Brandy and Kevin and tremendous volunteer support from the congregation.
- St. Martins hosted the GC43 Youth Pilgrimage during their stop in Saskatoon August 10-13th. Brandy Emmerich acted as host over the weekend.
- Our first PD experience was held at the Saskatoon Foodbank and Learning Centre. Our youth impressed the workers with their knowledge and sensitivity to the topics of food security, homelessness and poverty.
- Our second PD experience was held at Station 20 West. We toured 7 agencies and were particularly struck with the Mothers Centre. We had lunch together in their café to discuss the morning. The interest in the Mother's Centre morphed into the topic for the Change for Change Sunday on December 16th which several of our youth spoke to. The Contemporary Choir also embraced this agency and offered a donation. Together we were able to forward a cheque for \$782.00
- Jordan engaged youth participation in the 7:30 p.m. Christmas Eve service which she and I lead. Several junior and senior youth participated.
- We had a Christmas party at the home of Katie Flath on January 4th, 2019
- Youth Group poinsettia sale in late November 26 and early December was a great success. Approximately 700.00 was raised.
- In September 2017, I initiated conversations with six young adults related to creating a "Home Church" program. This was in response to the diverse needs of this group related to time availability and school demands. These conversations continued to occur during the fall with the primary challenge to find a time when all were available due to heavy demands on their time from work and school. 5 sessions of Young Adult Home Church were held in 2018 which is a meal together followed by worship.

### **Welcoming and New Member Relations**

- Manned welcome table with identified *Blue Ribbon* "go to" people for new comers was set up each week in the front lobby September to May. Information has been featured each Sunday in "Welcome Time." I have followed-up with 47 newcomers in 2018 identified through Blue Ribbon, Bible Adventures registrations, newcomer's brochures and word of mouth. Special thanks to Blue Ribbon volunteers Kali, Brazier-Tompkins, Valerie Cameron, Maureen Zoerb and Bunny Pfeifer.

### **Worship Leadership**

- I continued to share in worship through PowerPoint creation, involvement in children's time, communion services or other aspects of worship as agreed upon with my colleagues.
- I conducted a Graveside Service on June 16<sup>th</sup>, 2018
- Summer Worship: I provided worship leadership at St. Martin's and Grace Westminster on July 8, 15 and 22<sup>nd</sup>, 2018. I enjoyed the worship leadership and preaching at both and received positive feedback.
- I conducted a wedding on July 21 in Watrous.

- I lead worship on Thanksgiving Sunday October 6th and with the exception of October 28th and November 4 was the primary contact for those doing pulpit supply in the interim before Jordan's arrival.
- I conducted a funeral on Sunday October 14th, 2018.

### **Pastoral Care**

- Lay Pastoral Visitors meets monthly to review ministry to those unable to attend regular worship services due to ill health or transportation issues. They are currently offering the care of the congregation to approximately 28 members. In 2018, the group successfully conducted three sessions of Home Communion to about 68 people in total. It also conducted the "Christmas in a Bag" program directed to those unable to come to worship on Christmas Eve. 36 bags were gifted. Thanks to Esther Edmonds, Lorraine Forsberg, Eunice Kleppe, Myrna King, Bob Anderson and Murray Linnen.
- Ministry by Phone held spring and fall sessions in 2018. Under the very capable leadership Jana Ebich and Pat Stuart this ministry remains vibrant and very much anticipated by congregation and staff members. Feedback is dealt with seriously and in as timely as manner as possible.
- I continue to share responsibility for Pastoral Care to adults, youth and young adults with Darren and Jordan.
- The Prayer Shawl ministry is guided by Esther Edmonds. I am the staff liaison. The group meets once a month and the shawls continue to be blessed on the first Sunday of each month during Communion.

### **Affirming Action Group**

- The Affirming Action Group continued to meet throughout 2018 despite my absences for school and for medical leave. to meet and is currently working on the theme of *Reconciliation*.
- The group created the Reconciliation section of the messenger to offer book selections, website options and other information for congregational reading.
- The group created a small library of books on the topic available in the lounge.
- The group continues to provide the Affirming Minute monthly in worship on a variety of topics.
- The group requires a chairperson.
- I took hiatus from the committee when Jordan arrived and she has resourced the group since.

### **Volunteer Management**

- I have responded to several committees with name suggestions to fulfill specific committee functions or roles over the past months. This has enabled me to involve newer folks as well as reexamining current members for their volunteer skills and availability.
- "Job Jar" continues to successfully highlight volunteer needs and opportunities in our community. We continue to look for Ushers for the 1100 am service, Lay Pastoral Visitors, a chair for Affirming Action Group and for the Stewardship and Fiance Committee



## **Professional Development**

I finished the Praxis Theme year of my education program through the Centre for Christian studies in July 2018 after completing three full university classes from January to July 2018. I successfully completed my final Presbytery Education and Students interview in May 2018.

I began my final Integrating Theme Year in September and at the time of writing this am about to leave for Winnipeg for the final learning circle and Graduation.

My Conference Interview Board interview was conducted in Saskatoon on November 23<sup>rd</sup>, 2018. The decision to commission me was the outcome. St. Martin's congregation voted at a congregational meeting held December 16<sup>th</sup>, 2018 to offer me a provisional call pending my commissioning. The dates of the Saskatchewan Regional Meeting, the Service of Praise and my commissioning are May 30 to June 2, 2019 in Swift Current. The actual commissioning would likely be held on Sunday June 2 if past protocol is followed. My St. Martin's student liaison is Pat Stuart and my diaconal mentor remains Brenda Curtis.

I wish to offer my gratitude to the St. Martin's Board and Congregation for all they have done to facilitate my education process and the provisional call process. I have received remarkable support from St. Martin's as I have moved through this process.... financial assistance through my professional development funds and from the UCW, time through study leave to attend learning circles, latitude in my work to complete required readings and assignments. At several points my colleagues, Michael, Brian, recently Jordan and particularly Darren have taken on extra or additional work to accommodate my school deadlines. There have been many folks from the congregation who have supported my education and have acted on my discernment and local learning committees, Murray Tempel, Jean Nahachewsky, Carol Nagle, Kathy Schmitz, Nicole Kenney, Jill Carey, Eileen Gudmundson to name just a few. There have been a number of significant mentors from St. Martin's including Pat Stuart, Blanche Johnson, Dayle Armstrong, Michael Webster, Darren Wooff, Brian Walton and those from the wider church Brenda Curtis, Sheila Lavender, Ann Naylor and Janet Ross. So many have contributed to my success in this endeavor that I am humbled and grateful. I look forward to continuing to live out my ministry in this congregation. Thank you.

### Exciting Plans for 2019

- My Graduation from the Centre for Christian Studies and my commissioning at the Living Skies Regional
- Meeting in Swift Current May 30-June 2, 2019.
- Establishing a youth Quest Mexico team for a planned trip to Cuernavaca Mexico in February 2020.
- Hosting an 11 day GO Project at St. Martin's from August 15th to 25th, 2019.

- St. Martin's Youth involvement in national Go Project sites.
- Growing the lay pastoral ministry of St. Martin's.

Respectfully submitted

J. Keith Hall

Minister Youth and Young Adults, Christian Education, Newcomer Relations, Volunteers and Pastoral Care

Candidate for Diaconal Ministry

## **Darren Wooff**

2018 was another great year in partnership with St. Martin's. One of the highlights was the successful trial of Messy Church, a non-traditional worship service including supper and children's activities. There was positive feedback from the February and March 2018 Messy Church services and so I continued planning and organizing these services monthly starting in September. Another highlight for 2018 was my three month sabbatical, where I studied small group ministry. I led two small groups in the fall of 2018 and plan more for 2019. Of course, working with Brian Walton as a fill in worship minister and then welcoming Jordan Cantwell as permanent worship minister has been a pleasure in 2018. It is great for Keith and I to start 2019 with a full staff complement!

2018 By the numbers:

- I led the Wild Goose Club Sunday morning programming at the 9:30 a.m. service and led the younger children's Wild Goose Club (age three to Grade 4) at the 11:00 a.m. service. Adrienne Heskett led the Junior Youth (Grade 5 to 7) at the 11:00 a.m. service.
- I planned and organized 6 PD Day camps (on Teacher's Professional Development days) held throughout the year with increasing attendance culminating in 28 children on November 9!
- Vacation Bible School – held in August with 24 children attending and 8 Junior Leaders. Attendance was up 6 children from 2017.
- Messy Church attendance was 30 in February, 30 in March, 15 in September, 32 in October and 15 in November.
- I officiated at the baptism of two children.
- I wrote the Christmas pageant "An Elf on the Shelf Christmas" and it was performed by children at both services on December 9.
- Around 75 people attended the Children's Christmas service, December 24 at 5:30 p.m.
- I worked with 3 committees: Long Range Planning, Outreach and Refugee (and Finance and Stewardship, Property and Worship Support when needed)
- I led 4 worship services in 2018
- Participated in 3 rounds of Home Communion
- 9 children and 9 adults participated in the Faith Friends secret pen pal program

- Attended the regroup small groups conference at North Point Church in Atlanta, GA and the Sponsorship Agreement Holder conference in Toronto, ON and visited North Bramalea United Church in Toronto on my sabbatical.
- 3 wider church commitments: Chair of the Board of the Integrated Community Ministry as of September 2018, a regular member of the Education and Student's committee of River Bend presbytery and Saskatchewan Conference Refugee Liaison

I would like to thank all the people who volunteer to support our children's ministry at St. Martin's. The PD Day programs and VBS would be impossible without volunteer support and some of our most important ministry to children happens during those programs. A sincere thank you also to my colleagues in our staff team: Brandy Emmerich, Keith Hall, Kevin Hurlburt, Brian Walton and Jordan Cantwell!

Respectfully submitted, Darren Wooff

## **Board Committee Reports 2018**

### **Board Chair**

This meeting of the Board of St. Martin's will be my last as Chair. In closing, I would like to thank the members of the Board, the staff of St. Martin's, and the congregation for their assistance in a complicated period of our existence. We are an active thriving congregation full of energy and ideas and for this we should be most thankful.

Respectfully submitted,  
Bob McPherson

### **Christian Education Committee**

No report submitted

### **Worship Support Committee**

The Worship Support committee is responsible for working with the ministry staff to provide worship services to St. Martin's. The work includes: arranging for greeters, readers, and communion servers; organizing the Christmas decorating before the first Sunday of Advent and removing and storage of said decorations after Epiphany Sunday; making recommendations to the Board sessions for marriages, baptisms, and church membership; receiving and considering worship-related suggestions from members of the congregation, helping to organize special services, for example Maundy Thursday.

Members of the committee are: Armand Bourassa, Barb Bourassa, Val Cameron, Marguerite Irvine, Sheila Scott, Maureen Zoerb, Bonnie Wudrick, Pat Sonntag, Jordan Cantwell (ministry liaison). We would like to thank Mavis Bristow, who retired from the committee this year, for his time and service on the committee.

Respectfully submitted by  
Patricia Sonntag

### **Outreach Committee**

The Outreach Committee is very appreciative of the support we receive from the congregation for all of our endeavors. The following is a list of our activities during 2018:

- Ongoing receipt of donations through the retiring offering on the first Sunday of the month. This money goes to the Food Bank and Learning Centre. The donations are saved until the end of the year when there is usually a corporation which matches the amount we have received. During 2018 \$6,445.71 was donated. This amount was matched by Nutrien, resulting in the church providing \$12,891.42 to the Food Bank! This is an amazing ongoing initiative!

- Ongoing receipt of donations for the Food Bank and Clothing Centre in the church.
- Ongoing support of CHEP's Good Food Box program. We are a drop-off site.
- Refugee and Permanent Resident Committee lunch and presentation on Feb. 11th
- Coldest Night of the Year fund-raising walk for The Bridge on 20th in Feb. We had 17 walkers and 2 volunteers and raised over \$3000 for The Bridge.
- Spiritual Care Letter Writing campaign in support of restoring chaplaincy in hospitals.
- Ongoing support for the ICM (Integrated Community Ministries) Chop'nChat program which provides a nourishing lunch every Wednesday from Sept. to June for residents of the inner city around Ave. V and 21<sup>st</sup> Street. ICM is the outreach ministry of Riverbend Presbytery.
- "Guess who's coming to dinner?" This event was an opportunity for members of the congregation to get to know one another better by hosting and being hosted in one another's homes.
- Display in our sanctuary of paintings from the ICM 10 X 10 Art Program. This program provides paint and canvasses for people in the inner city to create paintings. The paintings were subsequently sold at Station 20 West during a windup and silent auction.
- Summer appeal for food for the Food Bank since donations are scarce during the summer. This was generously supported.
- Providing the opportunity for the congregation to pay for a CHEP Karma Box. This is a box of food from CHEP which goes to families in the KidsFirst program of Sask Health. KidsFirst is for families who need additional support.
- Donation of gently-used winter clothing to Dress for Success (a charity which provides clothing to impoverished women entering the work force), Crocus Co-op, Out Saskatoon and St. Mary's School.
- Lunch and presentation on Nov. 25<sup>th</sup> by ICM minister Jane Jupe and Chop'nChat meal coordinator Chantalle Morrow-Fescuc about Chop'nChat.
- Sale of olive oil and other Palestinian products to support Palestinian farmers.

**What are our dreams for 2019?** Good support for the Lighthouse "Walk a Mile" fund-raising walk on March 30<sup>th</sup>. Perhaps another "Guess who's coming for dinner?" event. More presentations (with lunch!) to help keep us all informed about local and world needs and concerns. Perhaps an evening speaker series. Wait and see what we can come up with!

Respectfully submitted by Maureen McPherson, Outreach Chair

### **Outreach: Refugee Committee**

**Committee Members:** BettyLou Agnew, Brian Walton, Eileen Gudmundson, Jean Nahachewsky, Dayle Armstrong [chair], Darren Wooff [staff].

**Note:** For the security of permanent residents here, refugees overseas and their family members in their home countries, only initials or first names are used in this report, as the report could be accessed from the internet.

### **Families: Permanent Residents:**

#### **H. Ha. their children and H's. parents Ab. and Aq.**

Due to a substantial rent increase, St. Martin's subsidized the rent by \$250/month for this family, Jan 1<sup>st</sup> to July 31/18 [total \$1750]. The house they were renting was sold and they moved to new accommodation on Aug 1<sup>st</sup>. 2018. This was stressful and upsetting for them as they have had 4 homes in 4 years. However, being very resilient, they have adjusted well. New schools had to be found for the 2 school age children and for Ha. who had to move her ELS classes to evenings.

They have been financially independent of St. Martin's since July 31 as H. is a part time employee at the Coop but has been getting full time hours. A. and Aq are supported by Social Services. They all much appreciated the substantial gift of money they received following a one time appeal to the congregation by the R. and PR. Committee to help them through the first 2 months of the Coop strike.

Is. [8] continues to be challenged by an exhausting inherited blood disorder but has excellent care provided by the pediatric hematology specialists at RUH.

Ab. continues to have maintenance chemo every 3 weeks for stomach cancer. Palliative care nurses visit often to adjust his pain meds and help with arising additional symptoms. A team of 3 retired nurses from the congregation continue to provide, support and transportation to the many medical related appointments.

The rest of the family are doing well.

### **Refugees:**

**N.M. and their 6 children:** 2 boys, 4 girls. Ages 18,16,14,10,6,and 5. This family is related to H. Ha. Ab. and Aq. They are currently protected by an asylum seekers certificate by the UNHCR [United Nations High Commission for Refugees] in India. This certificate must be restamped every 6 months. The next due date is April 2019. The family is worried. N. reports that in recent months the restamping has been refused to some families with whom they are friendly; reason unknown. The committee requested that the SAH [Sponsorship Agreement Holder], in this case, the Anglican Diocese of Saskatoon, write a letter to the UNHCR in New Delhi requesting a permanent refugee certificate for this family as they are being sponsored and need protection until the processing of their application can be concluded. The SAH immediately and positively responded to our request. We have heard nothing new so far.

The wait time for processing by the visa office in New Delhi has dropped from 84 months to 30 months N. and family have been in India for 17 months [as of end of Feb. 2019]

**N. Z. and their 4 children:** 3 girls, 1 boy. Ages 14,13,10 and 18 months.

On the strength of a \$25,000 gift to the Refugee Fund by a generous couple, the request of a local Syrian man to sponsor his brother and family, a pledge by McClure United Church to provide some financial and resettlement help, and the expected wait time [84 month] before the arrival of N.M. and family, the committee requested Board approval to sponsor N. Z. and their children. The request was approved. The complete application was received by the SAH for the United Church of Canada on Feb 16/18. It waited in the que to be processed for 6 months. This necessitated that updated forms and signatures be sent in May and caused the family considerable stress. It was submitted by the SAH to ROC-O [Resettlement Operations Centre in Ottawa] in Aug. From then on the application was processed swiftly and the family were summoned for an interview on Nov. 8/18. Additional documents were asked for at the interview and some clarifications needed to be made. These were provided and we were told a final decision would be forthcoming in 2 months. As it is now 3.5 months, we have requested further updates. None have been received to date.

**Other:**

Over the summer and early fall we have attempted to bring focus on and revamping to the application processing time currently in place by the United Church of Canada. Our church has a backlog of 6 or more months; our sister churches, with whom we have been in touch, have a 2 week period of processing if the application comes to them complete. The difference seems to be that our sister churches have local or regional SAH's not one central, in our view, understaffed, office for the country. We have written several letters to all offices concerned with the mission and ministry of the United Church [Regional, Conference and National] in the hope that this situation can be examined and corrected. So far the response has been discouraging but we continue to work in this area.

**Upcoming Work:**

Continue to explore the possibility of purchasing a house to accommodate our incoming Refugees/Permanent Residents

Developing recommendations that would help revamp the application processing time through the United Church of Canada.

Respectfully submitted.

Dayle Armstrong.

**Property Committee**

The property committee worked hard in 2018 to maintain our aging building.

During the summer months, the committee freshened Jordan's office by staining the wood panelling and painting the bookshelves in anticipation of her arrival. Along with the addition of new furniture, we think her office looks quite spiffy.

Existing HPS floodlights on the North Wall to be changed to more energy efficient LED flood lights. Additional HPS lights will be replaced as finances permit.

An outdoor “Designated Smoking Area” was posted to accommodate smokers.

Some of the other routine maintenance and repair throughout the building included:

-All exterior windows were washed along with the interior windows in the lounge, front entrance and office areas.

-Routine Steam cleaning of the lounge and office hallway carpet twice a year and waxing all the floors.

-other patching, painting and minor repairs as necessary

-Organizing parking lot snow removal, as well as shovelling snow when needed on Sunday mornings.

-Repair of a broken window on the lower level in the courtyard

One challenge facing the committee is the aging boiler. In the spring, the boiler began leaking. Attempts to weld the leaks were successful, but there is a concern that more leaks will occur. In October, the Board approved the purchase of a new, more energy efficient boiler, which will be installed this coming summer after Alerces Preschool is closed for the season. We have also been faced with challenges with the Air Handler. This will be addressed at the same time as the installation of the new boiler.

Other Plans for 2019 include the renovation of the office administrator’s office as well as cleaning the air conditioning ducts.

Thanks for Don Reimer, Ken Turner, Al McPhee, Gord McMurtry and Don Williams for their hard work on the committee. Our committee is getting smaller and older. We would welcome new members to assist in this very important work.

Submitted by Bob Anderson

### **Long Range Planning Committee**

1. That the following themes guide the 3 – 5 year plan for St Martin’s Church
  - a. Enhance Social Justice
  - b. Engage Young Families
  - c. Expand Environmental Stewardship
  - d. Increase Diversity
  - e. Redevelop the Sanctuary Space

**Background** – Two visioning workshops titled “Provocative conversations” were held in June 2017 and January 2018 with an invitation extended to anyone in the congregation who was interested to



attend. A report from the initial workshop was prepared and several emerging themes were further explored at the second workshop. The themes that had significant interest included the following areas. Since the workshops, the Long Range Planning committee has been working on the areas with interested congregation members and committees to further develop plans for each of the areas. Further information will continue to be gathered. It should be recognized that our themes are inter-related. This is an interim report on the results to this point. The Long Range Planning Group will present a draft plan to the next board meeting.

- a. **Enhance Social Justice:**
    - Workshop results included raising awareness, connecting the gospel to action and our work with refugees.
  - b. **Engage Young Families:**
    - Workshop results included enhancing our work with children and youth, outreach to the community and looking at adjustment to our worship and activities.
  - c. **Expand Environmental Stewardship:**
    - Workshop results include recognize that we have an aging facility that requires upkeep and improving our environmental impact through better use of our energy, looking at recycling, the community garden, composting, managing our waste, organizing events to promote environmental stewardship.
  - d. **Increase Diversity:**
    - Workshop results indicate that this will be represented in our worship and activities, our welcome to people who are different but who wish to worship with us, recognize poverty in our community may be a barrier, encouraging a spirit of spiritual exploration
  - e. **Reimagine the Sanctuary:**
    - Workshop results include updating the space to make it more welcoming and to meet the needs of the church's user groups including the music groups, the videography of our worship times, the UCW, our fund-raising events and address storage issues that have resulted in clutter in the space. Enhance accessibility of all areas of the sanctuary.
2. That up to \$20000 be provided to fund a design plan for the sanctuary to be developed by Marian Hoffos and her team from Holliday Scott Interiors.
  3. That an ad hoc Building Committee be formed for a term of 18 months to manage the design contracts and any construction projects related to the Sanctuary and other associated projects

## **Background – “Sanctuary Design Board Report”**

### **Progress on Priority areas since the Provocative Conversations Workshops**

**Enhance Social Justice:** Additional work since the workshop includes the proposal to invest in appropriate housing for the refugee families.

**Engage Young Families:** Additional work has indicated that this area and *increase diversity* could be combined and considered in terms of how we market our church. Communication is a primary

mechanism to engage and encourage. We have recognized that we do not currently provide signage that indicates our status as an affirming congregation in a way that the community would understand. Darren Wooff, in his ministerial capacity, has been undertaking several projects including Messy Church and the PD day activities as programs to engage young families. He involves the church's youth in these activities.

**Expand Environmental Stewardship:** Additional work has indicated that projects could be considered based on criteria such as:

- Electricity savings reduction of green house gas emissions.
- Natural gas savings and continued reduction of our carbon footprint.
- Visibility in our community to align with our stewardship
- Partnership/collaboration opportunities
- Ease of implementation

Utilizing expert advice with regard to the best return on investment. Utilizing this criterion, the top priority for environmental stewardship is replacement of older fixtures with LED lighting (currently applicable to the sanctuary). The next project that should be considered would be updating the HVAC system. The third project could be installation of solar panels. An engineering assessment of the roofs of the church indicates that the current structures would not be adequate to support the additional loading of solar panels without significant upgrades to meet the current code requirements. Solar panels could be considered on ground mounts or on a frame above the parking area, a project currently being considered by the University. There has been significant improvements in the energy consumption of the building already with the addition of the new windows, the increased insulation in the roof and the enhancements to our heating system. A 2010 assessment compared to a 2017/2018 assessment indicates a 20% reduction in electrical consumption and 24% reduction in gas consumption.

**Increase Diversity:** Additional work is shown with Engage young families. One area of concern is that our affirming work has been vested in one committee. We should seek mechanisms to ensure that we are living our commitment to diversity in all our work.

**Reimagine the Sanctuary:** Additional work has included meeting with groups using the sanctuary and a general congregational meeting. Following the board's November decision, we have requested and received design proposals from several design firms (architectural, interior design and design). We are presenting a proposal to move forward with a detailed design for the sanctuary space at the March board meeting. We believe that the congregation's needs can best be met with a design that focuses on user needs and includes lighting and electrical upgrades.

## **Ministry & Personnel**

Ministry & Personnel committee report in 2018:

Over the past year the committee has worked on:

- Providing support and feedback to our ministers and lay staff
- Receiving verbal updates from our ministers at every M&P committee meeting on their work
- Overseeing HR-related matters such as holiday time, performance reviews and goal setting
- Communicating payroll information to ADP, our payroll service provider
- Ensuring coverage was arranged during employees' holidays, sick leave and sabbaticals
- Overseeing the honorarium positions to ensure they were appropriately rewarded
- Assisting with budgeting for employment-related costs
- Reviewing the minister's position profiles and revising the profiles for the Minister 1 and 2 Positions
- Planning and hosting Brian Walton's thank you event
- Overseeing Darren Wooff's sabbatical by reviewing his plan prior to his sabbatical and receiving his report after his return
- Welcoming our new minister, Jordan Cantwell
- Assisting with the call of Keith Hall to permanent ministry as Minister 2 effective July 1, 2019
- Looking forward to 2019, the committee will:
- Complete revision of St. Martins M&P committee Policy & Procedure manual. Last version is from October 2006
- Staff performance reviews
- Honoraria review
- Re-allocation of committee duties
- Ongoing support of ministers and lay staff

## **Website and Social Media Report**

The website has continued to be popular.

We have continued to publish a weekly video of our church service. This has been well-received. You can find the service videos at <http://stmartinsuc.com/worship.html>

In 2017, there have been 12,206 visits to the site, down slightly from 13,291 in 2017. An average of 656 different people come to the website each month.

To make finding current news easier, the “Church Chat”, the “Messenger”, “Outreach News” and other newsletters have been gathered onto one webpage <http://stmartinsuc.com/news.html>. You can reach this through the home page by clicking the “News this Week” icon in the right-hand column. An additional link to current news has been added to the navigation bar at the top. In addition, Outreach News has also been added to the navigation bar.

Since its inception in 2012, the Facebook page has grown to 235 followers, up 57 from 2017. It’s a good place to catch-up on what’s happening at the church. You can find it at <https://www.facebook.com/stmartinsuc>.

In addition to the church services, we continue to video other events on request, and post them to YouTube with links on both the website and Facebook page.

In 2019, a newly formed Social Media Strategy Group will be exploring more ways in which we can use social media.

Submitted by

Cathy Anderson

## **United Church Women**

The U.C.W. began their activities with the annual kitchen clean up on January 22 followed by our annual meeting on January 29.

Catering was not as busy as some years. We provided food and refreshments for the Schmidt Memorial Tea and following the Crosson Memorial service. We catered to two 90<sup>th</sup> Birthday Teas namely Myrtle Dixon and Elsie Markowsky and the Lockerbie 60<sup>th</sup> Anniversary celebration. Other small catering included providing snacks for a City of Saskatoon Workshop and lunch for two United Church Workshops in the spring. In October we provided lunch for Sask. Home Economics plus a Tea in the afternoon for their alumni.

The U.C.W. coordinated the Easter Ham Supper resulting in a profit of \$3011.07 from 3 sittings which was turned over to the church. A few days later St. Martin’s led the Lenten Service which was held at St. Stephen’s Anglican Church as part of the Nutana Ecumenical Lenten Services and some of our members served a light breakfast following it.

In April the U.C.W. looked after the Tea Room and Bake Table at the Mammoth Garage Sale. In May we helped serve cake two Sundays following confirmations services. In July we provided Firehall #3 with muffins and cheese for a small gathering there. In August we provided refreshments after the joint service with the Grace Westminster congregation at St. Martin's. Muffins, loaves & cheese were provided and served after two services in the fall namely Welcome Back Sunday on September 9<sup>th</sup> and after Jordan's first services on November 18<sup>th</sup>.

At our general meeting in September our ladies passed a motion to make mincemeat for another two years. On November 13<sup>th</sup> we gathered to make 3 batches for a total of 264 pounds which much of it was sold the following two Saturday mornings and at the Christmas Tea. There is some leftover in our freezer for purchasing.

This fall we purchased more dinner and pie forks to help alleviate the shortage for events like the Ham Supper and the Pasta Supper. In December the U.C.W. purchased 20 small hymn books to be used at the chapel at City Hospital. This need was made known to us by Darren Wooff on behalf of Cathy Coates who is the Spiritual Care provider.

Our annual Christmas Tea & Bake Sale was held December 1 with total revenue slightly lower than last year. Although attendance was down a bit those who came were very generous so the freewill offering was up from previous year. Many thanks to those who contributed baking and financial donations as this is our major fundraiser of the year.

Geri Janow continues as our Friendship Convenor sending cards to all members who are ill, bereaved or celebrating a special occasion. Funds for the cards and postage are provided by the U.C.W.

This year we accepted the resignation of our President, Shirley Cross, due to failing health. We thank Shirley for her many years of dedicated service to the church and especially to the U.C.W.

In 2018 we had one former member pass away namely Eleanor Dodds who used to belong to the Alpha Hart Unit. The U.C.W. contributes \$25.00 to the Church Memorial Fund for each member who has passed.

We would like to thank all members, congregants and friends who have volunteered, baked and supported our various activities throughout the year. Your support is most appreciated!

New members are always welcome. If you would like more information regarding the U.C.W. and their work please contact the following members: Bunny Knight 306.374.3982, Bonnie Erickson Wudrick 306.374.2689, Peggy Phillips 306.343.6975, Eunice Kleppe 306.343.1936, and Kathy Schmitz 306.343.0082.

Respectfully submitted,  
Kathy Schmitz

## **Affirming Action**

The St. Martin's Affirming Action Group is committed to working toward justice and inclusion of all people within church and society and to caring for our environment. We participate in individual & collective learning as we live into our shared commitment and responsibility for living in solidarity with marginalized peoples. We seek to welcome, love and pursue justice for all of creation.

Hi-lights of our activities in the past year, including future planning events, are:

- \* 2018 Lenten Easter Basket donation of craft supplies to White Buffalo Youth Lodge, volunteer relationship established with After School Program.
- \* 2018 Blanket Exercise Service with Cort Dogniez, Guest Co-facilitator.
- \* Current joint McClure/St. Martin's Lenten book study of "Dear White Christians: For Those Still Longing for Racial Reconciliation."
- \* Upcoming May 26/19, "Treaty Talk" movie & discussion.
- \* Future plans for fall bus trip to the Canadian Museum of Human Rights in Winnipeg.
- \* Tentative fall "Neeched Up Games" event facilitated by Janelle Pewapsconias.
- \* Tentative "Picking Up the Pieces: The Making of the Witness Blanket" movie & discussion event.
- \* Ongoing monthly Affirming Minutes and congregational engagement in learning activities.

New members always welcome! Please see any member of our committee: Jordan Cantwell, Keith Hall, Ken Glover, Kit Loewen, Erin Tempel, Bonnie Lawrence,

Dorothy Griffith.

## **Finance & Stewardship**

This has turned into quite a task. We have worked very many hours with Lana and her team at Checks and Balances to get our books in order. Frankly our previous bookkeeper left us with quite a mess. I am very happy to report we made the right choice – Lana and her team are amazing to work with. Going forward we will always have a timely accurate picture of our financial position.

We have removed several redundancies and simplified our reports.. no more manual spreadsheets. We have converted everything into Quick Books – Lana is donating the software to us so we can have direct access. We will be able to input some of the information rather than preparing manual documents and sending them away. Some of the efficiencies will be large time savers for Brandy and me. We will be switching to computer checks and I am also looking to move the monthly honorariums into ADP. That way our folks will have eft deposits, we have a lot less

paper to deal with, reduce our service charges and the number of checks we write... the cost of checks has tripled in the last couple years.

I have attached a yearend profit & loss. This will give you a glimpse of the new format. We still have some cleaning up to do in the look but the Profit & Loss (Income and expenses) are correct. We had an operating deficit but much less than projected.

Last year's 2017 Balance sheet wasn't balanced so this added extra work. We are still working our way through the assets and equity accounts to make sure they are perfected for the audit. Lana and I still have many hours of clean up.

The dedicated accounts have been moved to the liability section of the financial statement where they belong, rather than having them show in the Income and expenses. These accounts represent monies that flow through and/or held for specific projects – so are categorized as liabilities.

We discovered the M&S Direct contributions (extra monies above the 10%) for 2017 was still sitting in accounts payable and the direct for 2018 wasn't paid either.

In the past EI was incorrectly deducted from honorariums and this process has stopped. We reimbursed the 2018 money back to those affected.

The chart of accounts has been cleaned up. We will have a new master list with definitions to ensure accurate income and expense reporting going forward.

Its short-term pain for long term gain.

Dale Worrall

### **Treasurer's Report**

Financial Reports will be distributed at a later time.

### **Trustees: Introduction of Trustees**

Will be distributed at a later time

### **Nominations Report for the March 11, 2018 Annual Congregational Meeting**

Will be distributed at a later time

## **Small Group Ministry Reports**

There are several groups that meet and operate within St. Martin's a regular and semi-regular basis. We are blessed to not only serve the members of this church but also the wider community. If you are interested in or have any questions about any of these groups, please feel free to contact Brandy in the office and she can give you more information.

- Ministry by Phone
- Book Club
- Seniors Cards and Board Games Group
- Lay Pastoral Visitors
- Prayer Shawl Ministry
- Contemporary Singers
- Sanctuary Choir
- Saskatoon Community Contact for the Widowed
- SAI Group
- Sportball
- Stroke Recovery
- Grandmother 4 Grandmothers
- Fellowship Bells
- Prairie Songstress
- Yoga
- GO Project
- Band Together



Financial Statement

and

Budget

**St. Martin's United Church**  
**Profit & Loss Budget vs. Actual**  
January through December 2018

AQAAAAkFAS

	<u>BUDGET 2018</u>	<u>Jan - Dec 18</u>	<u>BUDGET 2019</u>
Ordinary Income/Expense			
Income			
4000 · TOTAL GIFTS			
4001 · Gifts			
4020 · Contributions - PAR	235,000.00	225,057.00	225,000.00
4040 · Contributions	115,000.00	97,348.08	100,000.00
4050 · Open Offering	10,000.00	11,317.50	10,000.00
4060 · Other Received Contributi	5,000.00	8,875.00	0.00
4523 · Donations to help deficit		24,748.00	0.00
Total 4001 · Gifts	<u>365,000.00</u>	<u>367,345.58</u>	<u>335,000.00</u>
Total 4000 · TOTAL GIFTS	365,000.00	367,345.58	335,000.00
4100 · SPECIAL GIFTS.			
4105 · Special Gifts			
4111 · Pittman Fund Donations		600.00	
Total 4105 · Special Gifts		<u>600.00</u>	
Total 4100 · SPECIAL GIFTS.		600.00	
OTHER INCOME			
4200 · Other income 4200			
4210 · Rental	40,000.00	41,865.00	42,000.00
4215 · Garage Sale	22,000.00	17,620.76	20,000.00
4235 · Ham Supper	4,000.00	3,026.07	3,000.00
4240 · Fall Supper (pasta)		3,198.00	3,000.00
4245 · Shrove Pancake Supper	500.00	418.90	250.00
4250 · Misc Income	7,000.00	1,727.66	5,000.00
4272 · Summer Fundraiser-Fruit/Co		964.00	0.00
Total 4200 · Other income 4200	<u>73,500.00</u>	<u>68,820.39</u>	<u>73,250.00</u>
Total OTHER INCOME	73,500.00	68,820.39	73,250.00
4300 · Interest Income			
4330 · Interest Inc-Long Term Inv	3,000.00	3,516.73	3,500.00
4360 · Interest Income-Bank		337.92	0.00
Total 4300 · Interest Income	<u>3,000.00</u>	<u>3,854.65</u>	<u>3,500.00</u>
4512 · Memorial Fund		25.00	0.00
Total Income	<u>441,500.00</u>	<u>440,645.62</u>	<u>411,750.00</u>
Gross Profit	441,500.00	440,645.62	411,750.00

**St. Martin's United Church**  
**Profit & Loss Budget vs. Actual**  
January through December 2018

AQAAAakFAS

Expense	BUDGET 2018	Jan - Dec 18	BUDGET 2019
<b>OPERATING EXPENSE</b>			
<b>Outreach Expenses</b>			
5006.2 · Speaker Honarium	300.00	0.00	300.00
5002 · Missions & Services (10%)	36,000.00	35,930.66	35,000.00
			0.00
5006.3 Board Commit to Refugee	5,000.00	0.00	5,000.00
<b>Total 5006</b>	<b>5,000.00</b>	<b>0.00</b>	<b>5,000.00</b>
5010 · Essential Voices		-156.00	0.00
5013 · Project Expenses			0.00
5013-A · Integrated Community Mii	500.00	691.82	500.00
5013 · Project Expenses - Other	300.00	24.00	300.00
<b>Total 5013 · Project Expenses</b>	<b>800.00</b>	<b>715.82</b>	<b>800.00</b>
		0.00	0.00
<b>Total Outreach Expenses</b>	<b>42,100.00</b>	<b>36,490.48</b>	<b>41,100.00</b>
<b>Music C.E. Expenses</b>			
5011 · Piano Tuning	500.00	136.85	500.00
5012 · Bell Repair	500.00	0.00	500.00
<b>Total Music C.E. Expenses</b>	<b>1,000.00</b>	<b>136.85</b>	<b>1,000.00</b>
<b>Youth C.E. Expenses - Messy Church</b>			
5021 · Bible Adventures/Events	275.00	297.08	300.00
5022 · Books/Magazines/Videos/DVD	150.00	0.00	0.00
5024 · Bible Adventurel Supplies	500.00	296.43	300.00
5025 · Bible Adventure Curriculum	400.00	97.70	100.00
5026 · Junior Youth Group	100.00	132.50	100.00
5027 · Grade 4 Bibles	150.00	0.00	100.00
5028 · Vacation Bible School	200.00	886.14	200.00
5029 · Senior Youth Group	150.00	0.00	150.00
<b>Total Youth C.E. Expenses</b>	<b>1,925.00</b>	<b>1,709.85</b>	<b>1,550.00</b>
<b>Pastoral Care</b>			
5031 · Adult Books/Resources	300.00	22.77	0.00
5034 · Adult Education Events	400.00	-250.00	100.00
5014 Prayer Shawl		222.24	500.00
5720 Hospitality		89.40	500.00
5721 Lay Pastor Visitors		162.66	500.00
5036 · Volunteer Mgmt & Appreciate	500.00	0.00	500.00
5037 · New comers events	500.00	0.00	500.00
5718 · Affirming Congregation Exp	500.00	419.64	700.00
<b>Total Pastoral Care Expenses</b>	<b>2,200.00</b>	<b>666.71</b>	<b>3,300.00</b>

**St. Martin's United Church**  
**Profit & Loss Budget vs. Actual**  
January through December 2018

AQAAAakFAS

	<u>BUDGET 2018</u>	<u>Jan - Dec 18</u>	<u>BUDGET 2019</u>
<b>Ministry Expenses - 2019 Strategy Session</b>			350.00
5719 - M & P Committee Expenses	200.00	0.00	300.00
5110 - Ministry Fund		2,556.00	650.00
5140 - Books/Workshop (Jordan)	1,393.00	185.00	1,415.00
5150 - Books/Children's (Debra/Darren)	1,393.00	1,333.00	1,415.00
5160 - Travel Account	1,200.00	1,903.70	1,200.00
5170 - Books/Youth/Adult (Keith)	1,393.00	775.00	1,415.00
5171 - Educ Events for Staff	500.00	350.00	500.00
<b>Total Ministry Expenses</b>	<u>6,079.00</u>	<u>7,102.70</u>	<u>7,245.00</u>
<b>Workshop Expenses</b>			
5315 Special Services	500.00	0.00	250.00
5325 - Subscriptions	400.00	586.05	500.00
5330 - Offering Envelopes	350.00	-341.96	200.00
5335 - Copyright License	1,000.00	463.67	750.00
5350 - Communion Supplies	150.00	84.50	100.00
5380 - Sanctuary Supplies	500.00	370.92	800.00
5385 - Misc Supplies	75.00	176.13	0.00
<b>Total Workshop Expenses</b>	<u>2,975.00</u>	<u>1,339.31</u>	<u>2,600.00</u>
<b>6560 - Payroll Expenses</b>			
5400 - Pysl Admin Charges	350.00	687.24	800.00
5410 - Wages & Salaries	276,020.00	249,571.37	279,177.00
5415 - Honorarium Regular	13,560.00	12,210.00	13,630.00
5420 - El Expense Honorarium		262.04	0.00
5421 - Ei Expense Staff	5,751.00	5,927.28	6,000.00
5430 - CPP Expense	11,127.00	10,104.48	10,911.00
5440 - WCB	216.00	66.29	225.00
5450 - Telephone Allowance	1,440.00	1,020.00	1,080.00
5464 - Pension & Benefits	37,821.00	41,674.28	42,000.00
<b>Total 6560 - Payroll Expenses</b>	<u>346,285.00</u>	<u>321,522.98</u>	<u>353,823.00</u>
<b>Property Expenses</b>			
5505 - Repairs & Maintenance	5,500.00	8,021.67	8,000.00
5510 - Janitorial Supplies	3,500.00	2,420.97	3,000.00
5515 - Electricity/Water	10,000.00	7,159.42	7,500.00
5520 - Heating	8,000.00	6,548.61	6,500.00
5530 - Property Insurance	7,000.00	7,523.88	7,525.00
5535 - Building & Equipment	3,000.00	2,852.50	3,000.00
5540 - Parking Lot	1,000.00	663.00	1,000.00
5555 - Annual painting & Minor Re	1,000.00	500.00	3,000.00

**St. Martin's United Church**  
**Profit & Loss Budget vs. Actual**  
 January through December 2018

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	<u>BUDGET 2018</u>	<u>Jan - Dec 18</u>	<u>BUDGET 2019</u>
5560 - Landscape Maintenance	0.00	0.00	500.00
<b>Total Property Expenses</b>	<b>39,000.00</b>	<b>35,690.05</b>	<b>40,025.00</b>
<b>Office Adminstrative Expenses</b>			
5001 - Presbytery Assessment	22,126.00	29,501.40	19,514.00
5320 - Advertising	2,500.00	2,369.27	2,500.00
5370 - Digital Recorder		112.75	0.00
5610 - Accounting & Legal	6,500.00	3,045.02	6,000.00
5615 - Telephone - Church	2,500.00	2,185.66	2,400.00
5620 - Interest & Bank Charges	500.00	707.96	500.00
5625 - Photocopier	5,000.00	5,480.68	5,000.00
5630 - Office Supplies	1,400.00	945.23	1,000.00
5635 - Postage	1,200.00	330.48	400.00
5640 - Internet-Shaw Cable	1,100.00	1,320.21	1,400.00
5645 - Credit card Charges	200.00	25.00	25.00
5650 - Computer Software & Mainte	2,500.00	1,262.66	1,300.00
5655 - Church Directory	0.00	0.00	0.00
5656 - Miscellaneous Expense	0.00	11.29	0.00
Office Adminstrative Expenses - Other		134.09	0.00
<b>Total Office Adminstrative Expenses</b>	<b>45,526.00</b>	<b>47,431.70</b>	<b>40,039.00</b>
<b>Miscellaneous Expenses</b>			
5715 - Pancake Supper Expenses		200.17	0.00
5717 - Website Maintenance		100.30	100.00
5760 - Misc Expenses		49.22	0.00
<b>Total Miscellaneous Expenses</b>		<b>349.69</b>	<b>100.00</b>
5281 - Misc Expense		637.46	0.00
<b>Total OPERATING EXPENSE</b>	<b>487,090.00</b>	<b>453,077.78</b>	<b>490,782.00</b>
<b>Total Expense</b>	<b>487,090.00</b>	<b>453,077.78</b>	<b>490,782.00</b>
<b>Net Ordinary Income</b>	<b>-45,590.00</b>	<b>-12,432.16</b>	<b>-79,032.00</b>
<b>Other Income/Expense</b>			
<b>Other Income</b>			
<b>CASH OVER/SHORT</b>		<b>-14.85</b>	<b>0.00</b>
<b>Total Other Income</b>		<b>-14.85</b>	
<b>Net Other Income</b>	<b>0.00</b>	<b>-14.85</b>	<b>0.00</b>
<b>Net Income</b>	<b>-45,590.00</b>	<b>-12,447.01</b>	<b>-79,032.00</b>